

**THE TOWNSHIP OF MAXATAWNY
BOARD OF SUPERVISORS MEETING
JANUARY 13, 2016**

MINUTES

CALL TO ORDER & PLEDGE OF ALLEGIANCE: Chairman Allen Leiby called the meeting to order at 7:30PM with the Pledge of Allegiance. Members present: Heath Wessner and Judy Daub. Professionals present: Roadmaster, Richard Grim; Engineer, Chris Falencki; Solicitor, Sean Summers; Manager, Justin Yaich; Code Official, Chris Paff; Emergency Management Coordinator, Cheri Keim; Past Emergency Management Coordinator, Kim Stout.

ANNOUNCEMENTS:

1. Kim Stout - Plaque Presentation
 - a. Chairman Leiby presented Kim Stout with a plaque for his 15 years of service and thanked him for his dedication to Maxatawny Township.

APPROVAL OF THE MINUTES:

1. Motion was made by Wessner and seconded by Daub to approve the Minutes of the December 9, 2015 Board of Supervisors. Motion passed (3-0).
2. Motion was made by Daub and seconded by Wessner to approve the Minutes of the January 4, 2016 Reorganization Meeting. Motion passed (3-0).

REPORTS:

1. State Police Report - Chairman Leiby read the report for the month.
2. Kutztown Library - Mary Laub
 - a. Mary Laub presented her monthly library report. She thanked the board and the public for their continued support of the library.
3. Roadmaster -Richard Grim
 - a. Roadmaster Grim presented his report for the month. He stated that the crews were out for several hours the previous night due to the snow and ice.
4. Code Enforcement - Chris Paff
 - a. Code Officer Paff gave his report for the month. He asked the Board for their permission to have the Sewer Pumping Ordinance updated to allow for penalties to sewage haulers who do not comply with the regulations.
 - b. Motion was made by Wessner and seconded by Daub to authorize the Solicitor to make the amendments to the Ordinance and to advertise the same. Motion passed (3-0).
5. Manager - Justin Yaich
 - a. Township Manager Yaich gave his report for the month. There were no additional items outside of agenda items.
6. Motion was made by Daub and seconded by Wessner to approve the reports as presented. Motion passed (3-0).

PLANS TO REVIEW:

1. Arrowhead Lot 18 & 19 - Extension letter
 - a. Motion was made by Wessner and seconded by Daub to accept the 90 day extension letter for Lots 18 & 19. Motion passed (3-0).
2. East Penn Manufacturing - Conditional Use Decision
 - a. The Board announced that they will recess tonight's meeting and reconvene on Thursday, January 21, 2016 at 9:00AM to render a decision.
3. Mobile Home Park - Request for Model Home
 - a. Code Officer Paff reported on the request for a model home in the mobile home park on Quarry Road. He will inform the Board when more information becomes available on the request.

OLD BUSINESS:

1. Nothing at this time.

NEW BUSINESS:

1. Cooperative Services Agreement

- a. Township Manager explained the agreement which would allow Kutztown Borough Police to patrol their own property which is owned in Maxatawny Township.
- b. Motion was made by Wessner and seconded by Daub to approve the agreement. Motion passed (3-0).
2. Kutztown Fool's Fun – April 2, 2016
 - a. Motion was made by Daub and seconded by Wessner to approve the request for the April 2, 2016 Fool's Day Run. Motion passed (3-0).

PROFESSIONAL SERVICES:

1. Solicitor – Sean Summers
 - a. Solicitor Summers stated that the Township and East Penn Manufacturing were working out the details of the conditional use decision which would be available for the Boards vote on Thursday, January 21, 2016 at 9:00AM at the Township office.
2. Engineer – Chris Falencki
 - a. Engineer Falencki presented his report for the month. There were no additional questions for the Engineer.

PUBLIC COMMENT & HEARING OF THE VISITORS:

1. Northeastern Berks Ambulance President Douglas Demcyeck raised concern over the Board's recent appointment of Ms. Cheri Keim to the position of Emergency Management Coordinator. Mr. Demchyk stated that other qualified people may have volunteered for the position if it was advertised more aggressively.
2. Chairman Leiby stated that the position was available for approximately six month.
3. Former Emergency Management Coordinator, Kim Stout stated that he had made his intentions known that he would be stepping down for quite some time.
4. Supervisor Heath Wessner stated that he would like to hear from the other emergency service people in the audience. He asked for a show of hands from anyone who was interested in taking the position. No one stepped forward to volunteer.
5. Eric Diehl from Kutztown Fire Company stated that he was not aware the position was open and that their previous Chief had stepped down mid-2015.
6. The Board rested with the previous decision of Ms. Keim.
7. Township Manager Yaich stated that he and Ms. Keim were working with other EMS in the area to find a suitable volunteer deputy to assist in the Emergency Management position.

FINANCIAL MATTERS:

1. Motion was made by Wessner and seconded by Daub to approve the bills as presented. Motion passed (3-0).
2. Motion was made by Daub and seconded by Wessner to approve the Treasurer's Report as presented. Motion passed (3-0).

ADJOURN: Motion was made by Wessner and seconded by Daub to recess the Meeting until Thursday, January 21, 2016 at 9:00AM. Motion passed (3-0)

RECONVENE:

1. Chairman Allen Leiby reconvened the meeting on Thursday, January 21, 2016 at 9:00AM.
2. Solicitor Nagy announced that the Board met in executive session from 8:45AM to 9:00AM to deliberate on the Conditional Use Decision.
3. Solicitor Nagy review all conditional of approval.
4. The applicant was present: Attorney Hank Koch, Jeff Seasholtz, and Rick Greenly.
5. Motion was made by Daub and seconded by Wessner to approve the Conditional Use Application. Motion passed (3-0).
6. Motion was made by Wessner and seconded by Daub to adjourn the meeting at 9:30AM. Motion passed (3-0).

Respectfully Submitted,

Justin Yaich, Manager