

**THE TOWNSHIP OF MAXATAWNY
BOARD OF SUPERVISORS MEETING
FEBRUARY 8, 2017**

MINUTES

SPECIAL MEETING OF THE MAXATAWNY TOWNSHIP MUNICIPAL AUTHORITY: Chairman Garret Miller called the meeting to order at 7:30PM with the Pledge of Allegiance. Members present were Steve Wilson, Marlowe Graff and John Prange. Professionals present: Engineer, Chris Falencki; Solicitor, Jill Nagy; Code Official, Chris Paff; Secretary/Treasurer, Jerilyn Wehr.

1. Adoption of bond issuance Resolution
 - a. Peter Edelman of Stevens & Lee introduced Scott Holicker, the chief operating and financial officer with Diacon/Topton Lutheran Home and presented a copy of the proposed resolution. Edelman informed the Authority that, as they have done in the past, they are requesting assistance so that Diacon can issue tax exempt debt and get a lower interest rate to renovate the Old Main building at the Topton Home. The resolution would authorize the issuance of the tax exempt note to finance the project and execution and delivery of all financing documents. The Authority would be serving as a conduit, and as such, there would be no liability to the Authority or its members.
 - b. Solicitor Nagy informed the Authority that she reviewed the document and encouraged the Authority to adopt the resolution, as the Authority receives a financial benefit from helping out with the project.
 - c. Motion made by Wilson and seconded by Prange to adopt the Resolution to serve as a conduit issuer. Motion passed (4-0).

ADJOURN: Motion made by Prange and seconded by Wilson to adjourn the special meeting of the Municipal Authority at 7:37PM. Motion passed (4-0).

CALL TO ORDER: Chairman Allen Leiby called the Board of Supervisors meeting to order at 7:40PM. Members present: Heath Wessner and Judy Daub. Professionals present: Engineer, Chris Falencki; Solicitor, Jill Nagy; Code Official, Chris Paff; Secretary/Treasurer, Jerilyn Wehr.

ANNOUNCEMENTS:

1. The Board called on Peter Edelman to complete the Resolution process.
 - a. Edelman informed the Board that he advertised a public hearing regarding the proposed resolution so that the public could present questions/concerns. Edelman asked the public if anyone had anything that they would like to discuss. There were no questions.
 - b. Edelman stated that since the Board of Supervisors created the Municipal Authority, they would need to approve the resolution as well.
 - c. Motion made by Wessner and seconded by Daub to approve the resolution to have the Authority serve as conduit issuer for the Old Main LLC project. Motion passed (3-0).

APPROVAL OF THE MINUTES:

1. Motion was made by Daub and seconded by Wessner to approve the Minutes of the January 11, 2017 meeting. Motion passed (3-0).

REPORTS:

1. State Police Report

- a. The Police report was presented. Chairman Leiby informed the public that Gov. Wolfe is proposing a fee for State Police coverage. It would be \$25 per resident in all areas with State Police coverage.
2. Kutztown Library - Mary Laub
 - a. Mary Laub presented her monthly library report. She spoke of upcoming events and new employees and trustees at the Library. She thanked the board and the public for their continued support of the library.
3. Interim Roadmaster - Scott Kovatto
 - a. Kovatto was not present due to the upcoming snow storm. The report was presented by Chairman Leiby.
4. Code Enforcement - Chris Paff
 - a. Code Officer Paff presented his monthly report.
 - b. Paff informed the Board that there are potentially three plans that will be viewed by the Planning Commission this month.
 - c. Paff also informed the Board that there are two zoning hearings scheduled for February 9th. He would like the Board to approve the attendance of the Solicitor at the hearing.
 - d. Motion was made by Wessner and seconded by Daub to have the Solicitor attend the zoning hearing on 2/9/17.
 - e. Paff reported that he received a special event application from Crisis Pregnancy Center in Kutztown. They would like to hold a 5k at the Bowers Park that would run on the park trail and onto Bowers Rd.
 - f. Motion made by Daub and seconded by Wessner to give conditional approval for the Lifes Choices 5k to be held pending all documentation is completed and approved by Paff. Motion passed (3-0).
 - g. Paff reported another special event request. Saucony Creek Brew Co. would like to hold an event marking their 2nd anniversary. It will be held on March 4, 2017. They will put up a tent and have live music. They are proposing that overflow parking will be on farmland behind their location and are expecting about 500-800 people throughout the day.
 - h. Motion made by Wessner and seconded by Daub to approve Saucony Creek Brew Co. 2nd anniversary special event. Motion passed (3-0).
 - i. Paff informed the Board that Deka has submitted plans to move into the old Kutztown Publishing site and Good Shepard is looking to move into the Weis Plaza.
5. Motion was made by Daub and seconded by Wessner to approve the reports as presented. Motion passed (3-0).

PLANS TO REVIEW:

1. Nothing at this time.

OLD BUSINESS:

1. Nothing at this time.

NEW BUSINESS:

1. Act 209 Committee
 - a. Solicitor Nagy informed the Board that we need to update the committee for the Traffic Advisory Board. There are specific requirements for the residents that would be asked to join this committee. Paff, Falencki, Nagy and Jim Dimmerling have met and have discussed a list of property and business owner residents that would be able to fill the positions. Nagy is requesting authorization to reengage the committee and get the new members approved at the March meeting.

- b. Motion made by Wessner and seconded by Daub to authorize the Solicitor to update the Traffic Advisory Board. Motion passed (3-0).

PROFESSIONAL SERVICES:

1. Solicitor - Jill Nagy
 - a. Nagy updated the Board on the Moyer Rd. storm water pipe matter. She issued a letter to the Attorney for Ormai stating that she needed a response to the matter by today. The attorney did contact her, but did not have information, stating that he had been out of town. Nagy and Falencki both feel that this matter needs to be taken care of.
 - b. Motion made by Daub and seconded by Wessner to authorize the Solicitor to proceed with the Moyer Rd. culvert as needed. Motion passed (3-0).
2. Engineer - Chris Falencki
 - a. Engineer Falencki informed the Board that his report was included in their packets.
 - b. Falencki mentioned that there may be a few plans coming the Board's way in the next few months.
 - c. Board member Wessner questioned the Misty Glenn property. Falencki informed the Board that it is one of the plans currently on the agenda for this month's Planning Commission meeting, but that the project currently does not meet Township zoning ordinance requirements.

PUBLIC COMMENT & HEARING OF THE VISITORS:

1. Resident Josh Tucker questioned what Deka was planning on using the old Kutztown Publishing building for and if they had plans to expand the building.
2. Paff stated that Deka will be using the location for research and development and that at this time there is no plan to expand.

FINANCIAL MATTERS:

1. Motion was made by Daub and seconded by Wessner to approve the bills as presented. Motion passed (3-0).
2. Motion was made by Wessner and seconded by Daub to approve the Treasurer's Report as presented. Motion passed (3-0).

ADJOURN: Motion was made by Daub and seconded by Wessner to adjourn the meeting at 8:15PM. Motion passed (3-0).

Respectfully Submitted,

Jerilyn Wehr, Secretary