

**THE TOWNSHIP OF MAXATAWNY
BOARD OF SUPERVISORS MEETING
APRIL 13, 2016**

MINUTES

CALL TO ORDER & PLEDGE OF ALLEGIANCE: Chairman Allen Leiby called the meeting to order at 7:30PM. Members present: Heath Wessner and Judy Daub. Professionals present: Engineer, Chris Falencki; Solicitor, Jill Nagy; Code Enforcement Officer, Chris Paff; Roadmaster, Richard Grim; Secretary, Jeri Wehr; Authority members, Garret Miller and Steve Wilson.

ANNOUNCEMENTS: The Board of Supervisors held an executive session from 6:30 – 7:30pm to discuss personnel issues. No action taken at this time.

APPROVAL OF THE MINUTES:

1. Motion was made by Wessner and seconded by Daub to approve the Minutes of the March 9, 2016 Board of Supervisors. Motion passed (3-0).

REPORTS:

1. State Police Report – No report received by State Police this month.
2. Kutztown Library – Mary Laub
 - a. Mary Laub presented her report for the month. She spoke of upcoming events that the Library is hosting and thanked the board for their continued support.
3. Volunteer Fire Department – Eric Diehl
 - a. Eric Diehl presented an updated roster for the Kutztown Fire Department to the Board. Diehl is now the Fire Chief.
4. Roadmaster – Richard Grim
 - a. Richard Grim gave his report for the month. He also requested permission to purchase a tailgate chipper. The price of the chipper is \$4,224.00.
 - b. Motion was made by Daub and seconded by Wessner to purchase the chipper. Motion passed (3-0).
5. Code Enforcement – Chris Paff
 - a. Chris Paff presented his report for the month.
 - b. Relay for Life has requested to put up temporary signs for their event.
 - c. Motion made by Wessner and seconded by Daub to allow Relay for Life to post the signs for their event. Motion passed (3-0).
 - d. On April 15, 2016 Kutztown University will be hosting an Inauguration for the new KU President. Chris suggested that we waive the fee for the tents that will be set up for this special event.
 - e. Motion made by Daub and seconded by Wessner to waive the fees and approve the special request permit for the Inauguration event. Motion passed (3-0).
 - f. Paff updated the Board informing them that the road to the cell tower is slightly washed out. The County is responsible for the road. He will continue to monitor the road.
 - g. Paff reported that the Zoning Board Solicitor, Rodney Fisher, has retired. He is working with Solicitor Nagy to get a list of available and interested people to fill the position.
 - h. Paff updated the Board on the ongoing issue with violations at the Russell Burkholder property. Mr. Burkholder informed the Board that he is willing to get the issue resolved. The Board discussed the issues.

- i. Motion made by Wessner and seconded by Daub to keep the citations pending but to have Paff and Solicitor Nagy draw up a settlement agreement that will allow Mr. Burkholder until May 30th to comply with the Townships requirements for cleaning up and maintaining the property. Motion passed (3-0).
- 6. Secretary/Treasurer – Jeri Wehr
 - a. Wehr presented a request to the Board. Hayley Oakland from The Academy of Natural Sciences in Philadelphia requested to be permitted to do a study of aquatic life at the Bowers Park creek.
 - b. Motion made by Daub and seconded by Wessner to allow the study of aquatic life at the Bowers Park creek. Motion passed (3-0).
- 7. Motion made by Wessner and seconded by Daub to approve the reports as presented.

PLANS TO REVIEW:

- 1. Steven Leiby - Land Development
 - a. Chairman Allen Leiby removed himself from this discussion due to family conflict.
 - b. Rob Hain with Berks Surveying and Engineering presented the plan to the Board.
 - c. The Board reviewed Engineer Falencki's letters dated 3-15-16 and Zoning Officer Paff's letter dated 3-16-16.
 - d. Motion was made by Daub and seconded by Wessner to approve the waivers recommended by the Planning Commission. Motion passed (2-0)
 - e. Motion was made by Daub and seconded by Wessner to approve the preliminary plan conditional upon Engineer Falencki's review letters. Motion passed. (2-0)
- 2. Arrowhead Lot 18 & 19 – Final Plan Approval
 - a. Rob Hain presented final plan for the propane distribution site.
 - b. The Board reviewed Engineer Falencki's letter dated 3-15-16 and Zoning Officer Paff's letter dated 3-16-16.
 - c. Hain requested to use slats in the fencing instead of the recommended evergreens. There was discussion among the board regarding that request.
 - d. Motion made by Wessner and seconded by Daub to approve the waiver recommended by the Planning Commission. Motion passed (3-0)
 - e. Motion made by Daub and seconded by Wessner to change the recommendation of the Planning Commission to allow slat in fence with 95% screening with evergreens meeting the zoning ordinance requirements. Motion passed (3-0)
 - f. Motion made by Wessner and seconded by Daub to approve the conditional final plan based on Planning Commission recommendations and Engineer Falencki's Zoning Officer Paff's review letters. Motion passed (3-0)

OLD BUSINESS: Nothing at this time.

NEW BUSINESS:

- 1. John Eustice – Reading 120 bike race
 - a. Mr. Eustice presented information about the bike race that will be held on 9-10-16. It will start in Reading and come into the Township. They will be staying away from the Bowers area due to the Chili Pepper Festival.
 - b. The Board gave approval for Mr. Eustice to forward all information to Enforcement Officer Paff to review.
- 2. Eagle Scout proposal

- a. Austin Mohn presented his Eagle Scout project to the Board. He would like to build a walking bridge across the creek at the Bowers Park.
 - b. Engineer Falencki informed Austin that he would need to contact the Berks County Conservation District for stream crossing permitting.
 - c. Austin would also need Township issued building/zoning permits to proceed and would work with Zoning Officer Paff in this regard.
 - d. The Board expressed their support of Austin's project if he gets the appropriate permitting.
3. Larry Lloyd – David Weaver waterway project
 - a. Mr. Lloyd presented information regarding a plan to prevent erosion on the neighboring Weaver property that would include making a basin on Township land. He also requested assisted funding from the Township for the project.
 - b. The Board will look over the plans and make a decision by the next meeting.
 4. Antique Tractor Club
 - a. The Antique Tractor Club requested approval from the Board to allow a tractor parade on Saturday, June 11, 2016 at 3:30 pm. The parade will run through the Bowers area. It is expected to include 20 to 30 antique tractors and a few antique cars.
 - b. Motion made by Daub and seconded by Wessner to allow Enforcement Officer Paff to give a special event permit for the parade. Motion passed (3-0)
 5. Opening of bids
 - a. One bid was received.
 - b. Secretary Wehr opened the bid and Engineer Falencki inspected the bid to confirm it was a qualified bid.
 - c. Motion was made by Daub and seconded by Wessner to accept the bid based on Engineer Falencki's review of the bid. Motion passed (3-0)
 6. Motion was made by Daub and seconded by Wessner to approve resolution 2016-08 to allow Cheri Keim, the Township Emergency Services Rep., to apply for reimbursement of funds used during the winter storm Jonas. Motion passed (3-0).

PROFESSIONAL SERVICES:

1. Solicitor – Jill Nagy
 - a. Solicitor Nagy presented the amended ordinance for registered septic haulers that permits Enforcement Officer Paff to fine and remove haulers from our list if they are not filling out required paperwork in a timely manner.
 - b. Motion made by Wessner and seconded by Daub to approve Ordinance 2016-01. Motion passed (3-0)
2. Engineer – Chris Falencki
 - a. Nothing at this time.

PUBLIC COMMENT & HEARING OF THE VISITORS: Nothing at this time.

FINANCIAL MATTERS:

1. Motion was made by Wessner and seconded by Daub to approve the bills as presented. Motion passed (3-0).
2. Motion was made by Daub and seconded by Wessner to approve the Treasurer's Report as presented. Motion passed (3-0).

ADJOURN: Motion was made by Wessner and seconded by Daub to adjourn the meeting at 9:18PM. Motion passed (3-0).

Respectfully submitted,

Jerilyn R. Wehr
Secretary/Treasurer