

**THE TOWNSHIP OF MAXATAWNY  
BOARD OF SUPERVISORS MEETING  
NOVEMBER 9, 2016**

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**MINUTES**

**CALL TO ORDER & PLEDGE OF ALLEGIANCE:** Chairman Allen Leiby called the meeting to order at 7:35PM. Members present: Judy Daub. Professionals present: Solicitor, Brian Sherbine; Engineer, Chris Falencki; Code Enforcement Officer, Chris Paff; Secretary, Jerilyn Wehr; Roadmaster, Richard Grim; Authority members, Garret Miller and Steve Wilson.

**ANNOUNCEMENTS:** Nothing at this time.

**APPROVAL OF THE MINUTES:**

1. Motion was made by Daub and seconded by Leiby to approve the Minutes of the October 12, 2016 Board of Supervisors. Motion passed (2-0).

**REPORTS:**

1. State Police Report
  - a. The Police report was presented for the month. No issues were presented by the public.
2. Kutztown Library – Mary Laub
  - a. Mary Laub presented her report for the month. She spoke of upcoming events that the Library will be holding and thanked the Board for their continued support.
3. Volunteer Fire Departments – Eric Diehl
  - a. Eric Diehl reported that the Kutztown Fire Co. has responded to 465 dispatches year-to-date and 51 dispatches in October.
4. Roadmaster – Richard Grim
  - a. Roadmaster Grim gave his report for the month.
  - b. Grim mentioned that the second round of leaf collection will begin on Monday, November 14<sup>th</sup>.
5. Code Enforcement – Chris Paff
  - a. Paff presented his report for the month.
  - b. Paff informed the Board that all properties in cycle 1 have been pumped. He is waiting on two of the property owners to pay their fine.
  - c. Paff updated the Board on Misty Glen Farms. He has not received anything from Misty Glen Farms recently to confirm that they are moving forward with the projected chicken houses, though he has received a NPDES permit. Paff suggested sending a reminder to Weisenberg Township and Misty Glen Farms that Maxatawny Township needs to review and approve all related plans.
  - d. Motion made by Daub and seconded by Leiby to have Solicitor Nagy send notices to Weisenberg Township and Misty Glen Farms, advising them to contact Maxatawny Township with information. Motion passed (2-0).
6. Secretary/Treasurer – Jerilyn Wehr
  - a. Wehr requested approval from the Board to hire a new full-time road crew employee to fill a recent vacancy.
  - b. Motion made by Daub and seconded by Leiby to approve the hiring of a full-time road crew employee. Motion passed (2-0).

7. Motion was made by Daub and seconded by Leiby to approve the reports as presented. Motion passed (2-0).

**PLANS TO REVIEW:** Nothing at this time.

**OLD BUSINESS:** Nothing at this time.

**NEW BUSINESS:**

1. 2016 Per Capita Exonerations
  - a. Wehr presented the report showing the current exoneration list. All exonerations are for residents that either moved out of the township or have passed away.
  - b. Motion made by Daub and seconded by Leiby to approve the list of 2016 Per Capita tax exonerations. Motion passed (2-0).
2. 2017 preliminary budget approval and advertisement
  - a. The preliminary budget for 2017 was presented. There are no expected tax increases for the year.
  - b. Motion made by Daub and seconded by Leiby to advertise the 2017 preliminary budget. Motion passed (2-0).
3. Motion made by Daub and seconded by Leiby to approve the Foch St. Speed Limit Ordinance 2016-02. Motion passed (2-0).
4. Motion made by Daub and seconded by Leiby to approve the Pershing St. Speed Limit Ordinance 2016-3. Motion passed (2-0).
5. Northeastern Berks EMS
  - a. Chairman Leiby read the agreement that would allow Northeast Berks EMS to provide services in the Township.
  - b. Motion made by Daub and seconded by Leiby to approve the agreement that allows Northeast Berks EMS to service Maxatawny Township. Motion passed (2-0).

**PROFESSIONAL SERVICES:**

1. Solicitor – Brian Sherbine
  - a. Sherbine informed the Board that he had the prepared easement agreement for the pipe replacement on Moyer Rd. The agreement needs to be signed by the Board and the property owner.
2. Engineer – Chris Falencki
  - a. Engineer Falencki reminded the Board of the Conditional Use Hearing scheduled for Thursday, November 10<sup>th</sup>. He informed the Board that his letter for that hearing was included in his report that was given to the Board.

**PUBLIC COMMENT & HEARING OF THE VISITORS:**

1. A representative from Topton Ambulance questioned who would be responsible to determine the box card scheduling relating to EMS callouts now that Northeast Berks will be providing service in the Township. It was determined that the Fire Companies could make that decision.

**FINANCIAL MATTERS:**

1. Motion was made by Daub and seconded by Leiby to approve the bills as presented. Motion passed (2-0).

2. Motion was made by Daub and seconded by Leiby to approve the Treasurer's Report as presented. Motion passed (2-0).

**ADJOURN:** Motion was made by Daub and seconded by Leiby to adjourn the meeting at 8:03PM.  
Motion passed (2-0).

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Respectfully submitted,

Jerilyn R. Wehr  
Secretary/Treasurer