

**THE TOWNSHIP OF MAXATAWNY
BOARD OF SUPERVISORS MEETING
DECEMBER 9, 2015**

MINUTES

CALL TO ORDER & PLEDGE OF ALLEGIANCE: Chairman Allen Leiby called the meeting to order at 7:45PM following the rezoning hearing of East Penn Manufacturing. Members present: Heath Wessner and Judy Daub. Professionals present: Engineer, Tom Deily; Solicitor, Jill Nagy; Code Enforcement Officer, Chris Paff; Manager, Justin Yaich; Conflict Counsel, Matt Crème; Authority members, Garret Miller and Steve Wilson; Auditor, Walter Hess.

ANNOUNCEMENTS: The Board of Supervisors held a rezoning hearing from 6:30PM to 7:30PM for a proposal from East Penn Manufacturing.

1. Motion was made by Wessner and seconded by Daub to approve the zoning change as presented to Light Industrial Zoning. Motion passed (3-0).

APPROVAL OF THE MINUTES:

1. Motion was made by Wessner and seconded by Daub to approve the Minutes of the November 11, 2015 Board of Supervisors. Motion passed (3-0).

REPORTS: Reports will be submitted only in writing due to a scheduled zoning hearing.

1. State Police Report
2. Kutztown Library - Mary Laub
3. Roadmaster -Richard Grim
4. Code Enforcement - Chris Paff
5. Manager - Justin Yaich
6. Motion to approve the reports as presented. (No action needed).

PLANS TO REVIEW:

1. Nothing at this time.

OLD BUSINESS:

1. Motion was made by Daub and seconded by Wessner to adopt the 2016 Final Budget. Motion passed (3-0).

NEW BUSINESS:

1. Bid opening for vibratory roller
 - a. Township Manager announced that only one bid had been received from Stephenson Equipment. The bid was in the amount of \$36,400.00.
 - b. Motion was made by Daub and seconded by Wessner to accept and award the bid to Stephenson Equipment. Motion passed (3-0).
2. Motion was made by Wessner and seconded by Daub to set the Board of Supervisors Reorganization meeting for Monday, January 4, 2016 at 8:00AM. Motion passed (3-0).
3. Code Enforcement Officer, Chris Paff presented a request to waive land development for the installation of a driveway.
4. Motion was made by Wessner and seconded by Daub to approve the waiver request. Motion passed (3-0).
5. Motion was made by Daub and seconded by Wessner to approve Resolution 2015-13 - Tax Rate for 2016. Motion passed (3-0).

PROFESSIONAL SERVICES:

1. Solicitor – Jill Nagy
 - a. Solicitor Nagy informed the Board that they would need to schedule a conditional use hearing for East Penn Manufacturing at the Kutztown Publishing Site.
 - b. Motion was made by Wessner and seconded by Daub to schedule the hearing for Tuesday, January 5, 2016 at 5:30PM. Motion passed (3-0).
 - c. Solicitor Nagy asked for approval to defend the Township in a recent appeal filed by Kutztown Borough in relation to the relocation of the Area A Sewer Main.
 - d. Motion was made by Wessner and seconded by Daub to authorize the Solicitor to participate in that appeal. Motion passed (3-0).
2. Engineer – Tom Deily
 - a. Nothing at this time.

PUBLIC COMMENT & HEARING OF THE VISITORS:

1. Harold Leiby stated his concerns related the construction of a new home near his spring house on Leiby Lane. He would like the Township Engineer to pay attention to the proximity of the construction to his spring house to preserve his water supply.

FINANCIAL MATTERS:

1. Motion was made by Daub and seconded by Wessner to approve the bills as presented. Motion passed (3-0).
2. Motion was made by Wessner and seconded by Daub to approve the Treasurer’s Report as presented. Motion passed (3-0).

ADJOURN: Motion was made by Wessner and seconded by Daub to adjourn the meeting at 8:06PM. Motion passed (3-0).

Respectfully Submitted,

Justin Yaich, Manager