

**THE TOWNSHIP OF MAXATAWNY
BOARD OF SUPERVISORS MEETING
DECEMBER 14, 2016**

MINUTES

CALL TO ORDER & PLEDGE OF ALLEGIANCE: Chairman Allen Leiby called the meeting to order at 7:30PM with the Pledge of Allegiance. Members present: Heath Wessner and Judy Daub. Professionals present: Engineer, Chris Falencki; Solicitor, Jill Nagy; Code Enforcement Officer, Chris Paff; Secretary, Jerilyn Wehr; Authority members, Garret Miller and Steve Wilson.

ANNOUNCEMENTS: Chairman Leiby informed the audience that the Board met in an executive session from 6:30pm until 7:30pm to discuss personnel issues. No decisions were made.

APPROVAL OF THE MINUTES:

1. Motion was made by Wessner and seconded by Daub to approve the Minutes of the November 9, 2016 Board of Supervisors. Motion passed (3-0).

REPORTS:

1. State Police Report
 - a. The Police report was presented. No issues were presented by the public.
2. Kutztown Library – Mary Laub
 - a. Mary Laub presented her report for the month. She spoke of upcoming events that the Library is hosting and thanked the Board for their continued support.
3. Volunteer Fire Department – Nothing at this time.
4. Roadmaster – Richard Grim
 - a. Roadmaster Grim gave his report for the month.
5. Code Enforcement – Chris Paff
 - a. Paff presented his report for the month.
 - b. Paff reported that we received a letter from Kutztown Borough Engineer SSM that stated that Kutztown Borough has conditionally approved water service extension to the Advantage Point property.
 - c. McConway & Torely at 423 Railroad St applied for a permit from DEP to sell spent foundry sand. The application was reviewed by both Paff and Engineer Falencki. No action is required by the Board.
 - d. Paff updated the Board with information regarding the antique mini bike show that was presented at the October meeting to be held at the Bowers Park on May 13, 2017. The motorcycle club representative, Don Sterner, presented additional information to the Board including insurance information, clean up/additional restroom services provided by Clifford Hill and safety course information.
 - e. Motion made by Wessner and seconded by Daub to approve the special event permit pending Paff receiving a complete application. Motion passed (3-0).
 - f. Paff requested permission to have the Township Solicitor and Engineer attend the January 9, 2107 Zoning Hearing for the proposed convenience store at Long Lane and Tomahawk Drive.
 - g. Motion made by Daub and seconded by Wessner to allow the Township Solicitor and Engineer to attend the Zoning Hearing on January 9, 2017. Motion passed (3-0).
6. Secretary/Treasurer – Jerilyn Wehr

- a. Wehr informed the Board that, with help from Park Ranger, John Mertz, they have researched the possibility of getting the auto locking system for the restrooms at the Bowers Park. The best quote received was from Security Service Co. for a total of \$2,300.00. Mertz will be installing panic bars on the inside of each door so that no one gets locked in the restroom.
 - b. Motion made by Daub and seconded by Wessner to approve the auto locking system for the restrooms at the Bowers Park. Motion passed (3-0).
7. Motion made by Wessner and seconded by Daub to approve the reports as presented. Motion passed (3-0).

PLANS TO REVIEW: Nothing at this time

OLD BUSINESS:

1. Bellante Properties – Conditional Use decision
 - a. Engineer Falencki read the decision from the Conditional Use Hearing that was held on November 10, 2016.
 - b. Motion made by Daub and seconded by Leiby to approve the Conditional Use decision. Motion passed (2-0). Wessner did not vote due to not attending the hearing.
2. Campus Inn – water line update
 - a. Engineer Falencki is representing Mr. Tailor for this water line issue. As Engineer Falencki is not the Municipal Authority Engineer, there is no conflict.
 - b. Falencki informed the Board that Tailor contacted him due to the letter dated 10/31/16 from Solicitor Nagy requesting a solution to the worn out water line that feeds the Campus Inn. Falencki prepared a preliminary layout to run a new waterline from the end of the 6” stub that lies on Michael Berger’s property. He has forwarded the plan to four contractors, with only one having submitted a proposal at this time. Falencki still needs to get an easement from Berger as well as confirm that there are no legal issues with hook up from the Market Place. Monthly updates will be given to the Board with the progress of the request.
 - c. Tailor informed the Board that he responded to the letter from Solicitor Nagy immediately and is proceeding as quickly as possible. He understands that the water line that needs to be replaced is a private line, but he did ask for assistance from the Board.

NEW BUSINESS:

1. Sittlers Mobile Home Park – change in use request
 - a. Paff introduced Josh Moser to the Board. He is the new owner of Sittlers Mobile Home Park. He is requesting a change of use for the farmhouse that is currently used as an office with living area. He would like to make it a single family rental.
 - b. Motion made by Daub and seconded by Wessner for conditional approval, pending necessary agreements, to change usage of the home. Motion passed (3-0).
2. Kutztown High School – Stadium updates
 - a. Paff informed the Board that the Kutztown School District is proposing renovations to the football stadium. Plans are available to view. The project is adjacent to the Township line. There is no action required.
3. Motion to adopt the 2017 budget

- a. Motion made by Wessner and seconded by Daub to adopt the 2017 budget as advertised. Motion passed (3-0).
4. Motion to adopt Resolution 2016-9 – 2017 Tax Rates
 - b. Motion was made by Daub and seconded by Wessner to adopt Resolution 2016-09. Motion passed (3-0).
5. Motion to approve Berks EIT Ordinance – Collection fees
 - a. Berks EIT has requested the Township to allow them to hire Arcadia Recovery Bureau LLC to collect delinquent taxes and charge any extra fees involved directly to the tax payer.
 - b. Motion made by Wessner and seconded by Daub to approve the Berks EIT Ordinance. Motion passed (3-0).

PROFESSIONAL SERVICES:

1. Solicitor – Jill Nagy
 - a. Solicitor Nagy removed herself early in the meeting due to a family emergency.
2. Engineer – Chris Falencki
 - a. Engineer Falencki gave his report to the Board.

PUBLIC COMMENT & HEARING OF THE VISITORS:

1. Township resident Rodney Freeman informed the Board that a neighboring property on Kemp St. is digging a new well and questioned the Board on if there are more suspected water issues due to the quarry.
2. Falencki stated that the quarry only has to monitor properties within a certain distance of their property and Kemp St. would be out of that range. Also, there is no pumping at this time at the quarry and no permit has been issued by DEP to allow the quarry to pump additional water.
3. Mary Laub thanked the Board for their continued financial support of the Library.

FINANCIAL MATTERS:

1. Motion was made by Daub and seconded by Wessner to approve the bills as presented. Motion passed (3-0).
2. Motion was made by Wessner and seconded by Daub to approve the Treasurer's Report as presented. Motion passed (3-0).

ADJOURN: Motion was made by Daub and seconded by Wessner to adjourn the meeting at 8:27PM. Motion passed (3-0).

Respectfully submitted,

Jerilyn R. Wehr
Secretary/Treasurer