

**THE TOWNSHIP OF MAXATAWNY  
MUNICIPAL AUTHORITY  
THURSDAY JANUARY 26, 2017  
MINUTES**

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**CALL THE MEETING TO ORDER:** Chairman Garret Miller called the meeting to order at 7:30PM with the Pledge of Allegiance. Members present: Michael Berger, Marlowe Graff, and John Prange. Professionals present: Engineer, Tim Miller; Solicitor, Sean Summers; Secretary/Treasurer, Jerilyn Wehr.

**REORGANIZATION:**

1. Motion was made by Graff and seconded by Prange to keep the same slate of Officers for 2017. Motion passed (4-0).
2. Motion was made by Graff and seconded by Prange to appoint Jerilyn Wehr as Authority Secretary/Treasurer for 2017. Motion passed (4-0).
3. Motion was made by Prange and seconded by Graff to appoint Summers Nagy Law Offices as Authority Solicitor for 2017. Motion passed (4-0).
4. Motion was made by Prange and seconded by Graff to appoint Keystone Consulting as Authority Engineer for 2017. Motion passed (4-0).
5. Motion was made by Graff and seconded by Prange to appoint Allen Leiby as Utility Operator for 2017. Motion passed (4-0).

**ANNOUNCEMENTS:** Chairman Miller announced that the Authority met in executive session from 7 until 7:30pm to discuss personnel issues.

**ACTION ON THE MINUTES:**

1. Motion was made by Graff and seconded by Prange to approve the Minutes of the November 22, 2016 MTMA Meeting. Motion passed (4-0).

**REPORTS:**

1. Secretary/Treasurer Jerilyn Wehr gave the Manager's Report for the month.

**OLD BUSINESS:**

1. Prange referred to the November meeting and the discussion to start the process of attempting to collect overdue water/sewer fees.
2. Wehr informed the Authority that she has a list of the properties that are \$1,000.00 or more overdue.
3. Motion made by Prange and seconded by Graff to have Wehr start the lien process on the overdue properties. Motion passed (4-0).

**NEW BUSINESS:**

1. Hyland sewer hookup
  - a. Paff informed the Authority that he is waiting for the application for hookup.

2. Water line request – 190 Kohler Rd.
  - a. Steve Wheeler, the Church Facilities Manager, informed the Authority that DEP defines the church as a public water supplier and does monthly sampling of the water. Treatment systems have been installed, but it has been found that the well is under the influence of surface water. The church has looked at multiple options, but would like to hook up to Kutztown Borough water service.
  - b. Sue Warner, from the DEP Safe Drinking Water program, informed the Authority, that the system in place is not sufficient to treat the surface water issue. It would need an extensive treatment system, along with an operator to monitor it.
  - c. Chairman Miller requested that Mr. Wheeler leave his contact information with, and forward any additional information, to Secretary Wehr and that the information would be forwarded to the Authority professionals to review.
3. Water line request – 600 Noble St.
  - a. Paul Martin informed the Authority that he would like to connect to the Kutztown Borough water service. He stated that his property is next to a property that currently has the water service. Having public water service would allow for more tenants on the property.
  - b. Chairman Miller informed Mr. Martin that the Authority professionals would review the request.

#### **PROFESSIONAL SERVICES:**

1. Engineer – Tim Miller
  - a. Engineer Miller reported to the Authority that the Bog Turtle testing has been completed. There are still a few items that need to be completed for the water line grant. He and Wehr will be meeting with USDA rep next week. He is still hopeful that we will be able to start the water line replacement late Summer 2017 and have it completed within 2-3 months.
2. Solicitor – Sean Summers
  - a. Solicitor Summers informed the Authority that Karaisz has been ordered to hook up to the sewer by the Commonwealth Court.
  - b. Summers updated the Authority that the last Arbitration day has been postponed by the lead Arbitrator.
  - c. Summers presented the revised developers agreements with Advantage Point. Agreements were previously signed for Advantage Point to install sewer stubs. These agreements are now to install the full line.
  - d. Motion made by Prange and seconded by Graff to approve the development agreements. Motion passes (4-0).
3. Utility Operator – Allen Leiby
  - a. The Utility Operator report was presented.
  - b. Leiby reported that two water line leaks were repaired in Bowers in the month of December. Leak detection will be coming out again at the beginning of February.

- c. The Sewer plant had an issue with one mixer, which was fixed. Lift stations are functioning fine. Plant is running well.

**HEARING OF THE VISITORS AND PUBLIC COMMENT:** Nothing at this time.

**FINANCIAL MATTERS:**

1. Motion was made by Prange and seconded by Berger to pay the bills as presented. Motion passed (4-0).
2. Motion was made by Graff and seconded by Prange to approve the Treasurer's Report as presented. Motion passed (4-0).

**ADJOURNMENT:** Meeting was adjourned at 7:55pm

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Respectfully Submitted,

Jerilyn Wehr, Secretary/Treasurer