

**THE TOWNSHIP OF MAXATAWNY
MUNICIPAL AUTHORITY
THURSDAY, JANUARY 28, 2016**

MINUTES

CALL THE MEETING TO ORDER: Michael Berger called the meeting to order at 7:30PM with the Pledge of Allegiance. Members present: Garret Miller (GM), Steve Wilson (SW), John Prange (JP), and Marlowe Graff (MG). Professionals present: Engineer, Tim Miller; Solicitor, Jill Nagy; Utility Operator, Allen Leiby; Manager, Justin Yaich.

REORGANIZATION:

1. Motion to appoint a Chairman for 2016
 - a. Motion was made by Steve Wilson and seconded by John Prange to appoint Garret Miller as Chairman for 2016. Motion passed (5-0).
2. Motion to appoint a Vice Chairman for 2016
 - a. Motion was made by Garret Miller and seconded by Marlowe Graff to appoint Steve Wilson as Vice Chairman for 2016. Motion passed (5-0).
3. Motion to appoint a Secretary for 2016
 - a. Motion was made by Steve Wilson and seconded by John Prange to appoint Michael Berger as Secretary for 2016. Michael Berger declined the nomination.
 - b. Motion was made by John Prange and seconded by Steve Wilson to rescind the prior motion. Motion passed (5-0).
 - c. Motion was made by Steve Wilson and seconded by John Prange to appoint Marlowe Graff as Secretary for 2016. Motion passed (5-0).
4. Motion to appoint the Township Manager as the Authority Manager for 2016
 - a. Motion was made by Marlowe Graff and seconded by Garret Miller to appoint the Township Manager as Authority Manager for 2016. Motion passed (5-0).
5. Motion to appoint Summers Nagy Law Offices for 2016
 - a. Motion was made by Steve Wilson and seconded by John Prange to appoint Summers Nagy Law Offices for 2016. Motion passed (5-0).
6. Motion to appoint Keystone Consulting Engineers for 2016
 - a. Motion was made by Steve Wilson and seconded by Garret Miller to appoint KCE for 2016. Motion passed (5-0).
7. Motion to appoint Utility Operator Allen Leiby for 2016
 - a. Motion was made by John Prange and seconded by Marlowe Graff to appoint Allen Leiby as Utility Operator for 2016. Motion passed (5-0).

ANNOUNCEMENT: The Solicitor announced that the Authority met in executive session from 7:00PM To 7:30PM for the purposes of personnel discussions.

ACTION ON THE MINUTES:

1. Motion was made by JP and seconded by MG to approve the Minutes of the October 22, 2015 MTMA Meeting. Motion passed (5-0).

REPORTS:

1. Manager's Report.
 - a. Authority Manager gave his report for the month.

- b. Motion was made by SW and seconded by JP to authorize the Manager to pay off the remaining water loan balance at Fleetwood Bank. Motion passed (5-0).

OLD BUSINESS:

1. Apollo Point Reservation Fee
 - a. Authority Manager reported that he would gather some more information from the developer regarding the request and report back next month.

NEW BUSINESS:

1. Resolution 2016-01 – Water Rates – Area A
 - a. Discussion on the Resolution took place. The Authority agreed to adjust the rates based on a percentage above what Kutztown Municipal Authority is charging MTMA. The Manager will present a clean resolution for adoption next month.
2. Motion to approve the 2016 Budget for Area A and Area B
 - a. Motion was made by JP and seconded by SW to approve the Area A and Area B budgets for 2016. Motion passed (5-0).

PROFESSIONAL SERVICES:

1. Engineer – Tim Miller
 - a. Engineer Miller reported on the status of the USDA Grant application for Bowers water.
2. Solicitor – Jill Nagy
 - a. Solicitor Nagy reported on the sewer capacity request from East Penn for the Kutztown Publishing building.
 - b. Motion was made by SW and seconded by JP to authorize the Solicitor and Engineer to proceed with necessary work to connect East Penn Manufacturing to the Area A Sewer. Motion passed (5-0).
3. Utility Operator – Allen Leiby
 - a. Operator Leiby reported on the status of the Area A treatment facility. The facility is in compliance with DEP.
 - b. Leiby also reported that the new water project in Bowers should include 6-8 fire hydrants and well as 10-12 valves in the system so that small sections of the village can be shut off if need be. He also stated that he would prefer 8” iron pipes as opposed to PVC for the replacement.

HEARING OF THE VISITORS AND PUBLIC COMMENT:

1. No one in the audience had public comment.

FINANCIAL MATTERS:

1. Motion was made by JP and seconded by SW to pay the bills as presented. Motion passed (5-0).
2. Motion was made by SW and seconded by JP to approve the Treasurer’s Report as presented. Motion passed (5-0).

ADJOURNMENT: Motion was made by JP and seconded by SW to adjourn the meeting at 7:47PM. Motion passed (5-0).

Respectfully Submitted,

Justin Yaich, Manager