

**THE TOWNSHIP OF MAXATAWNY
MUNICIPAL AUTHORITY
THURSDAY, MARCH 24, 2016
MINUTES**

CALL THE MEETING TO ORDER: Chairman Garret Miller called the meeting to order at 7:30PM with the Pledge of Allegiance. Members present: Michael Berger, Marlowe Graff, Steve Wilson, and John Prange. Professionals present: Engineer, Tim Miller; Solicitor, Jill Nagy; Utility Operator, Allen Leiby; Enforcement Officer, Chris Paff; Secretary/Treasurer, Jeri Wehr.

ANNOUNCEMENTS: Nothing at this time.

ACTION ON THE MINUTES:

1. Motion was made by Wilson and seconded by Miller to approve the Minutes of the January 28, 2016 MTMA Meeting. Motion passed (5-0).

REPORTS:

1. Secretary/Treasurer Jeri Wehr gave the Manager's Report for the month. There were no action items on the report.

OLD BUSINESS:

1. Karaisz property
 - a. Solicitor Nagy reported to the Authority that the County Court ruled on 2/10/2016 that Karaisz had 30 days to connect to the sewer and that he was required to pay all fees accrued to date. He has filed an appeal, but not for the connection. Nagy stated that the normal course of action at this time would be to file an order of contempt of court.
 - b. Enforcement Officer Paff reported to the Authority that the property does not pass inspection as a rental but is currently able to be occupied by Court Order while in litigation. Paff received a complaint on 2/24/2016 by a tenant of sewer backup on the property.
 - c. There was general discussion among the Authority members regarding past and present complaints pertaining to the property.

NEW BUSINESS:

1. Pump Station Buildup
 - a. Enforcement Officer Paff reported to the Authority that Utility Operator, Allen Leiby, informed him that there is a grease buildup at the pump station. This was a problem previously with the Airport Diner but they are now pumping their grease trap on a regular basis and as of today, the tank is not full. It is speculated that the buildup may be coming from the brewery.

- b. Motion was made by Wilson and seconded by Prange to give Paff the authority to investigate the situation and, pending the findings, take whatever action necessary to fix the problem. Motion passed (5-0).

PROFESSIONAL SERVICES:

1. Engineer – Tim Miller
 - a. Engineer Miller stated that the Chapter 94 report is complete.
 - b. Miller reported that there will be a lift station controller to monitor flow at the Bowers station for 12 months. This is to resolve a DEP issue with the dual pump activation at the station.
2. Solicitor – Jill Nagy
 - a. Solicitor Nagy distributed the capacity agreement for the old Kutztown Publishing site. The agreement is now for 1000 gallons per day. It was previously set at 500 gallons per day.
 - b. Motion was made by Wilson and seconded by Prange to change the capacity agreement from 500 to 1000 gallons per day. Motion passed (5-0).
 - c. Nagy distributed the resolution for a 3% increase in water fees.
 - d. Motion was made by Prange and seconded by Graff to adopt Resolution 2016-01. Motion passed (5-0).
 - e. Nagy informed the Authority that Arbitration is scheduled for June. This will be to determine if Kutztown missed the deadline to file for Arbitration in 90 days. Nagy is hoping for a quick turnaround from the Arbitrator and will update the Authority on location.
 - f. Nagy informed the Authority that until all issues are satisfied with the monitoring at the Bowers station, there cannot be any new connections.
 - g. Motion made by Wilson and seconded by Prange to restrict all new connections during the study being done at the Bowers station. Motion passed (5-0).
3. Utility Operator – Allen Leiby
 - a. Utility Operator Allen Leiby presented his report. He informed the Authority that there are a couple water leaks in Bowers that he is hoping to get fixed soon. Also that the plant is operating efficiently and all lab work is good with DEP.

HEARING OF THE VISITORS AND PUBLIC COMMENT: Nothing at this time.

FINANCIAL MATTERS:

1. Motion was made by Prange and seconded by Wilson to pay the bills as presented. Motion passed (5-0).
2. Motion was made by Prange and seconded by Berger to approve the Treasurer's Report as presented. Motion passed (5-0).

ADJOURNMENT: Motion was made by Miller and seconded by Berger to adjourn the meeting at 8:10PM. Motion was passed (5-0).

Respectfully Submitted,

Jeri Wehr, Secretary/Treasurer