THE TOWNSHIP OF MAXATAWNY
MUNICIPAL AUTHORITY
THURSDAY NOVEMBER 22, 2016
MINUTES

CALL THE MEETING TO ORDER: Chairman Garret Miller called the meeting to order at 7:30PM with the Pledge of Allegiance. Members present: Michael Berger, Marlowe Graff, Steve Wilson, and John Prange. Professionals present: Engineer, Tim Miller; Solicitor, Sean Summers; Secretary/Treasurer, Jerilyn Wehr.

ANNOUNCEMENTS: None at this time.

ACTION ON THE MINUTES:

1. Motion was made by Prange and seconded by Wilson to approve the Minutes of the September 22, 2016 MTMA Meeting. Motion passed (5-0).

REPORTS:

1. Secretary/Treasurer Jerilyn Wehr gave the Manager's Report for the month.
    a. Wehr informed the Authority that a Phase 1 Bog Turtle test needs to be conducted in the Bowers area. This was requested by USDA for the grant application.
    b. Motion made by Prange and seconded by Graff to approve the Phase 1 Bog Turtle test. Motion passed (5-0).
    c. Wehr informed the Authority that it has been about 2 years since we last went through the lien process for properties that have outstanding balances for their water/sewer accounts. Wehr will gather more information and present it at the next meeting.

OLD BUSINESS: Nothing at this time**.**

NEW BUSINESS:

1. Long Barrell – 2017 audit
    a. Motion made by Graff and seconded by Prange to assign Long Barrell to perform the 2016 audit of the Municipal Authority. Motion passed (5-0).

PROFESSIONAL SERVICES:

1. Engineer – Tim Miller
    a. Engineer Miller reported to the Authority that the final documents that are needed for the Bowers water system grant application are the engineering agreement and the Bog Turtle testing. He is still hopeful that we will be able to start the water line replacement late Summer 2017.
2. Solicitor – Sean Summers

a. Solicitor Summers informed the Authority that Chairman Garret Miller, Authority member, Steve Wilson, and Secretary Wehr all recently attended a hearing at the County Court. He was thankful for the support.

3. Utility Operator – Allen Leiby
   a. The Utility Operator report was presented. Leiby was not in attendance.

HEARING OF THE VISITORS AND PUBLIC COMENT: Nothing at this time.

FINANCIAL MATTERS:

1. Motion was made by Prange and seconded by Berger to pay the bills as presented. Motion passed (5-0).
2. Motion was made by Wilson and seconded by Prange to approve the Treasurer's Report as presented. Motion passed (5-0).

ADJOURNMENT: Meeting was adjourned at 7:42pm

Respectfully Submitted,

Jerilyn Wehr, Secretary/Treasurer