

BUILDING PLAN SUBMISSION REQUIREMENTS

Submit two sets of plans, specification & plot plan with the following information

1) FOOTING

- A) Size (width & depth).**
- B) Depth below grade.**
- C) Compressive strength of concrete.**
- D) Reinforcement if necessary (size & location).**

2) FOUNDATION

- A) Size (width, depth)**
- B) Height**
- C) Material type (block, concrete, & compressive strength of concrete etc.)**
- D) Specifications**
- E) Method of damp proofing**
- F) Anchor bolts (size & location).**

3) FRAMING

- A) Type (wood, species, block, etc.)**
- B) Size, spacing and grade of the following: sill plate, joist, walls, beams/girders, roof joist or trusses, headers, plywood or other sheathing, stairways, handrails and guardrails.**

4) EXTERIOR

- A) Type of exterior (siding, brick etc.)**
- B) Roofing material, type and location of venting**

5) INTERIOR

- A) Identification of each area (kitchen, bedrooms etc.)**
- B) Dimensions of all areas**
- C) Height of ceilings**
- D) Type of finish on walls & floors**
- E) Type of Smoke detectors & location**
- F) Windows, doors-size, type and egress window location**
- G) Plumbing, (D. W. V. design), ventilation**
- H) Fire separation between garage and residence, firestopping/draftstopping between floors & between floor and roof, fireplace & chimney.**
- I) Type of insulation materials (include R-factor), walls, floors, ceilings. Use www.energycodes.gov/rescheck/ to meet energy codes. For commercial buildings use www.energycodes.gov/comcheck/ or metcheck/**
- J) U-factor for all windows, doors, etc.**
- K) Mechanical installation, type of unit & energy efficiency.**